

## **APPLICATION FOR MHTC AFFILIATE MEMBERSHIP**

### **EXPLANATORY INFORMATION**

#### **CRITERIA FOR REGISTRATION WITH MALAYSIA HEALTHCARE TRAVEL COUNCIL (MHTC)**

**(As of 1 August 2018)**

Travel Agencies and Health Facilitators wishing to be considered for registration with MHTC are advised to read and comply to the pre-requisites as detailed below:

**A. This section is applicable for Travel Agents (TA) which are licensed to operate in Malaysia.**

1. Operating License - has a valid license issued by the Ministry of Tourism, Arts and Culture Malaysia, in compliance with the Tourism Industry Act 1992. The travel agent is also required to be in operation for at least one year. A copy of the license is to be submitted.
2. Website - has established a facility website. This is in conformance to the guidelines of the, Ministry of Tourism, Arts and Culture (MOTAC) with constantly updated content and current.

**B. This section is applicable Healthcare Facilitators (HF).**

**i. HF which are licensed to operate in Malaysia.**

1. Operating License - has a valid license issued by Companies Commission of Malaysia (CCM). The HF is also required to be in operation for one year. A copy of the license is to be submitted.
2. Website - has established a facility website with constantly updated content and current.

**ii. HF which are operating from Overseas.**

1. Operating License - Overseas HF applicant MUST have valid business registration license that is equivalent document to Companies Commission of Malaysia (CCM) business registration or license from their origin country. The HF is also required to be in operation for at least one year. A copy of the business registration certificate is to be submitted.
2. Website - has established a facility website with constantly updated content and current.

**Instruction:**

1. Please refer to the pre-requisites stated above before your submission.
2. Please ensure all the information is complete and documents required are submitted to avoid unnecessary delay.
3. Completed form is to be submitted to:

**MALAYSIA HEALTHCARE TRAVEL COUNCIL**

Level 28, Lot 28-01, Tower 2, Menara Kembar Bank Rakyat  
Jalan Rakyat, 50470, Kuala Lumpur, Malaysia  
Tel: +603-2267 6888 Fax: +603-2267 6868  
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Email: [arioli@mhtc.org.my](mailto:arioli@mhtc.org.my) or [azura@mhtc.org.my](mailto:azura@mhtc.org.my)